CHEM KIDS

DAYCARE

HAVING FUN IN YOUR ELEMENT

APPLICATION FORM

STUDENT INFORMATION	
Surname	
First Names	
Date of Birth	
Age	
Gender	
Previous School	
Reason for leaving	
Any Illness/allergies, please specify	
Any Chronic medication, please specify	
Home Doctor	
Contact Number of Home Doctor	

PARENT/ GUARDIAN INFORMATION	
Mother	
Surname	
First Names	
Home Address	
Mobile Contact	
Email	
Occupation	
Employer Name	
Work Contact	

PARENT/ GUARDIAN INFORMATION	
Father	
Surname	
First Names	
Home Address	
Mobile Contact	
Email	
Occupation	
Employer Name	
Work Contact	

MEDICAL AID DETAILS	
Scheme Name	
Plan	
Membership Number	
Primary Member	

EMERGENCY CONTACT DETAILS	
Surname	
First Names	
Home Address	
Mobile Contact	
Email	
Relationship to Learner	

EMERGENCY CONTACT DETAILS	
Surname	
First Names	
Home Address	
Mobile Contact	
Email	
Relationship to Learner	

PERSONS AUTHORISED TO FETCH LEARNER		
Name and Surname	Relationship	Contact Details

SCHOOL FEES STRUCTURE 2023		
Age group	Half Day per Month	Full Day per Month
3-12 Months	R 1500	R 1800
1-2 Years	R 1300	R 1600
2-3 Years	R 1100	R 1400
3-4 Years	R 1000	R 1300
4-5 Years	R 950	R 1200
Aftercare grades R-3		R 500

INDICATE OPTION		INDICATE PAYMENT METHOD	
Half Day – 06:45-12:30	☐	Cash	☐
Full Day – 06:45-17:30	☐	Eft	☐
Aftercare – 13:00-17:30	☐		
Age group	……		

INDEMNITY
Although every precaution necessary will be taken to prevent accidents, by signing below, the parent/guardian of said child agrees to hold harmless, release, defend and indemnify Chem Kids Daycare, the staff, guests, representatives and owners of 60 Aubrey Street, Gelvan Park, Port Elizabeth for any liability, claim, suit, expense, or loss arising from the said child whilst in the care of Chem Kids Daycare. I hereby waive and abandon any claim of whatsoever nature which I might have or believe I have against any of the above-mentioned parties arising out of the care and supervision of my said child.

SCHOOL FEES
I/We understand and agree that we are personally responsible at all times for the payment of school fees under any circumstances. I/We accept that all signatories of this agreement are jointly and severally liable for payment of school fees by signing below. Liability for Fees where Child is withdrawn from the School. I/We agree to inform the Principal, in writing, of the intent to remove a child from the school, giving ONE FULL MONTHS notice. In the event of the school having to institute legal proceedings for the recovery of fees, the full outstanding balance of such fees shall immediately become due and payable. I/we shall be liable for costs on the scale as between attorney and client. In the event of a child being withdrawn from the school at the end of an academic year, the parent/guardian of such child shall give written notice to the school on or before the last day of the third term of the year2023. ***Fees are calculated for the year and divided into 12 equal monthly payments. No reduction is given for the month of December.***

By signing this document, you are indicating that you have read, understood, accepted and agree to be legally bound by the terms of this Agreement

FATHER: _____ MOTHER: _____

DATE: _____ DATE: _____

Enrolment in the School is for the entire 2023 school year, unless a shorter period is specifically agreed to.

Enrolment is only confirmed after payment of a non-refundable enrolment fee of R 300.00.

The enrolment fee is only applicable to new students.

Acceptance into the school shall be made at the school's discretion, in accordance with our Admissions Policy.

The termination of the contract shall be made at the school's discretion, if learners display uncontrollable unruly behaviour and affects the other learners and teaching taking place.

Meetings will be held with parents should a case like this arise.

DOCUMENTS TO BE ATTACHED
1. Copy of the child's birth certificate
2. Copy of the clinic card (immunisation page only)
3. Copy of mother and father's ID document
4. Copy of Medical Aid Card
5. Copy of your child's most recent school report if applicable
6. Any charges or fees that are related to your enrolment

SCHOOL RULES

1. One month's notice, in writing is required before removing a child from the school.

2. Hours: Half Day 06:45– 12:30; Full Day 06:45 – 17:30; Aftercare 13h00 – 17:30

3. A fine of R 10.00 or part thereof for every five minutes will be charged for late fetching.

4. Payment of the school fees is compulsory. All fees are payable in advance by no later than the 1st of each month (January to December). Should fees run into arrears, your child will not be allowed to attend the school until such time the full amount has been settled.

5. No reduction or refunds will be given for absenteeism. Full fees are paid during public/religious holidays as well as December.

6. Full day learners require a mattress for nap time. A non-refundable rental fee of R50.00 is charged for a mattress per year. This amount is payable along with the application fee.

7. A non-refundable stationary fee of R300 is required to be paid along with the application fee.

8. Learners are not to bring personal items to school, e.g., toys.

9. The school must immediately be notified in the event of your child contracting any infectious disease.

10. Learners should be kept at home should they present any of the following symptoms:

- Fever equal to or greater than 37 degrees Celsius
- Excessive drainage from the mouth, nose, eyes or ears
- Vomiting two or more times in the previous 24 hours
- Diarrhoea
- Abdominal pain
- Skin rash
- Head lice

Parent/guardian signature ……..